

Checklist of information/documents required for XBRL Conversion

S.No.	Particular	Remark
1	<u>All text document in word format:-</u> Director Report, Secretarial Audit Report (if applicable), Auditor report (with Annexures, if any), and Significant Accounting Policies with their Annexures	
2	<u>All tables in Excel Format:-</u> Balance sheet with Schedules, Statement of Profit & Loss A/C with Schedules, and Cash flow statement	
3	Company's PAN	
4	Shareholding Pattern and PAN of Shareholders holding more than 5% shares in the Company	
5	Related party Transaction for Previous Year and Present year, along with PAN of all related parties	
6	Previous year Annual Report (For fixed assets schedule)	
7	Details of Subsidiaries/associates, if any	
8	Complete details of Joint Venture, if any	
9	Details of Auditor with PAN, Membership No, firm registration No, and SRN of form ADT 1	
10	Education qualification of Directors and shares held by them as on 31.03.2016	
11	Details of Directors Remuneration, if any	
12	Board report date in which annual accounts were approved.	
13	Details of Principal Products and Services along with ITC Code & Turnover	